Études Canadiennes/Canadian Studies – Guidelines for authors

Submissions

Submissions must be e-mailed to:
laurence.cros@u-paris.fr
With a copy to revueEtudesCanadiennes@gmail.com

Articles should be submitted in Word format (.doc or .docx). They should be double-spaced in 12-point Times New Roman. They should not exceed 8,000 words (including footnotes and bibliography)
Formatting must be kept as simple as possible. No indentation. Only two levels of titles should be indicated if necessary.
The article must be accompanied by the title in English and in French; 2 short abstracts in English and in French (100 words each at the most); and a list of keywords (5 maximum) in English and in French.
To allow for the double-blind review process, authors must provide their author information (name, affiliation, with a short biography) in a separate file.

Typography

Articles in English should use Canadian English spelling and typographical conventions (as in the language setting in WORD). There should be no spaces before commas, stops, suspension marks, colons, semi-colons, question and exclamation marks and no spaces before or after quotation marks.
Use exclusively double English quotation marks ("...") for texts in English. For quotations incorporated into another quotation, use simple English quotation marks '...'.
Commas and periods that directly follow quotations must be placed inside the closing quotation marks. All other punctuation marks that do not belong to the quoted text are placed outside.

Abbreviations and acronyms

Acronyms should be spelt out even if they may seem to be in general use. Similarly, if specific abbreviations are used, their meaning must be clarified.
Abbreviations of organization names should normally be upper case, without stops, as NATO (North Atlantic Treaty Organization).

Quotations

Quotations not exceeding 2 lines will be placed within the text, within quotation marks.
Longer quotations will be set off with an indentation of 1cm, without quotation marks.
An ellipsis in a quotation must be indicated with [...].
Quotations in other languages than English or French must be translated.

Footnotes

Footnotes should include only necessary supplementary material. They must not exceed 3 lines.
Do not use footnotes to give bibliographical references. Keep references in the text.
Footnotes must be placed at the bottom of the page.
Footnote numbers should be in Arabic numerals exclusively and be continuous throughout the document. In the text, footnote anchors must immediately follow the word and be placed before any punctuation sign whatsoever. In the footnote itself, the automatically generated number is followed by a space and then the footnote itself.

References

References will be included between brackets in the text, including archival sources, institutional documents, governmental websites etc…

They will include only the author's last name, in **CAPITAL LETTERS**, the year of publication followed by a coma and the page number. Ex: (CAIRNS 1991, 30-31).

If your bibliography shows several references in the same year for a specific author, use a, b, etc... Ex: (CAIRNS 2001b, 33-34).

Bibliography

The bibliography will be placed at the end of the text and will include all the in-text references. It will be organized in alphabetical order of authors' last names.

History articles may choose to divide the bibliography into primary sources and secondary sources.

The bibliography must follow the Author-Date System of the *Chicago Manual of Style*, **adding CAPITAL LETTERS for the author's last name**:

http://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-2.html

Please note the following elements:

- All the items of the entry must be separated by stops rather than commas (except a colon between place of publication and publishing house).
- The date must appear immediately after the author's last name and first name.
- For journal articles, please follow the proper presentation for volume numbers, issue numbers and page numbers.
- For chapters in edited volumes, please follow the proper presentation.
- Entries must be entirely redacted in the language of the publication, following the typographical standards of either French or English (types of quotation marks, spaces or not before colons, semi-colons etc….)

A few examples:

(Journal article, English)

DE CLERCY, Cristine et FERGUSON, Peter A. 2016. "Leadership in Precarious Contexts: Studying Political Leaders after the Global Financial Crisis". *Politics and Governance* 4 (2): 104-114.

(Journal article, French)

TELLIER, Geneviève. 2011. « La participation citoyenne au processus d'élaboration des budgets : une analyse des mécanismes instaurés par les gouvernements fédéral et provinciaux canadiens ». *Téléscope* 17 (1) : 95-115.

(Chapter in edited volume, English)

NOSSAL, Kim. (2013). "The Liberal past in the conservative present: Internationalism in the Harper Era." In *Canada in the world: Internationalism in contemporary Canadian foreign policy*, edited by H. A. Smith, and C. T. Sjolander, 21–35. Toronto: Oxford University Press.

(Chapter in edited volume, French)

IMBEAU, Louis M. 2006. « Gardiens du trésor et promoteurs de programmes : les rôles budgétaires dans les discours de politique publique du gouvernement Charest. » Dans *Le parti libéral. Enquête sur les réalisations du gouvernement Charest*, dirigé par François Pétry, Éric Bélanger et Louis M. Imbeau, 53-69. Sainte-Foy : Presses de l'Université Laval.

Illustrations

Illustrations may be in black and white or in colour.

They must have a high definition to allow for an excellent print quality (at least 300 dpi or 1600 pixels in width).

They must correspond to the format of the journal (11.5 x 16.5 cm). If they exceed 4 cm in height, authors may be asked to adapt their text in order to allow sufficient space for those documents.

They must feature in the document as well as in a separate .jpeg file.

They must be accompanied with a caption and full credits and references. The author must obtain permission to reproduce them, if necessary.

Tables and graphs

Simple tables should be generated within WORD (via Insertion > Table).

Complex or oversize tables and graphs should be provided separately in .jpg format. They must have a title and sources must be fully referenced.